



**State Bar of Texas
Environmental & Natural Resources Law Section**

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MEMORANDUM

FROM: Kimberly G. Kelley
Chair, ENRLS Agency Internship Committee

DATE: November 11, 2021

RE: Summer 2022 Agency Law Student Internships through
the State Bar of Texas Environmental and Natural
Resources Law Section
(DEADLINE: JANUARY 7, 2022)

The purpose of this memorandum is to inform you of the State Bar of Texas - Environmental & Natural Resources Law Section's sponsorship of eight (8) summer internships for students currently in their second year of law school with each of the following:

- (i) Texas Commission on Environmental Quality - Austin;
- (ii) Office of the Attorney General (Environmental Protection and Administrative Law Division) - Austin;
- (iii) Railroad Commission of Texas - Austin;
- (iv) Texas Parks and Wildlife Department - Austin;
- (v) Texas General Land Office - Austin;
- (vi) Texas Water Development Board - Austin;
- (vii) Harris County District Attorney's Office (Environmental Crimes Division) - Houston; and
- (viii) Environmental Protection Agency Region 6 Office - Dallas

The objective of the Section's internship program is to provide eight (8) law students who have demonstrated an interest in environmental law with an opportunity to obtain practical experience through one of the sponsored internships. The internships will last six (6) weeks during either half of the summer of 2022. Each of the eight (8) students selected will receive a \$4,500 stipend from the Section as a reward for his or her selection.

To be eligible for selection for one of the internships, students must submit all of the following: (1) the completed application form; (2) an unofficial copy of the student's most current transcript; and (3) the student's updated resume. All three of the above-mentioned documents are required to be submitted for an applicant to be considered.

Complete applications should be submitted by email to enrlsapps@gmail.com. The application forms are also located on the Section website (www.texenrls.org/internship.cfm).

THE DEADLINE FOR RECEIPT OF THE APPLICATION MATERIALS IS FRIDAY, JANUARY 7, 2022. If you have any questions, please do not hesitate to contact me at 512-472-8021 or by email at kkelley@bickerstaff.com.

ENRLS INTERNSHIP APPLICATION INSTRUCTIONS

PLEASE DO NOT INCLUDE THIS COVER PAGE WITH YOUR SUBMITTAL

Note that you may have to select "Fill & Sign" in the upper right corner of Adobe in order to complete this form

The application should be submitted along with: (1) an unofficial copy of the student's most current law school transcript; and (2) the student's current resume.

Application Deadline: January 7, 2022

Submit Application Materials by email to: enrlsapps@gmail.com

Please check your application materials to be sure you have included ALL of the following items. Incomplete applications will not be considered:

- Fully completed application form
- Transcript (unofficial copy is fine)
- Resume

If you have any questions on how to fill out this form or about the State Bar of Texas - Environmental & Natural Resources Law Section Agency Internship Program, please contact Kimberly Kelley by email at kkelley@bickerstaff.com or by phone at 512-472-8021.



Summer 2022 Internship

Please check which internship(s) you are applying for:

- Texas Commission on Environmental Quality (Austin)
- Office of the Attorney General
(Environmental Protection and Administrative Law
Division) (Austin)
- Railroad Commission of Texas (Austin)
- Texas Parks and Wildlife Department (Austin)
- Texas General Land Office (Austin)
- Texas Water Development Board (Austin)
- Harris County District Attorney's Office
(Environmental Crimes Division) (Houston)
- Environmental Protection Agency Region 6 Office (Dallas)

PERSONAL INFORMATION	
NAME: _____	
(Last)	(First) (Middle)
ADDRESS: (Current) _____	
(Street)	(City) (State) (Zip)
(Permanent) _____	
(Street)	(City) (State) (Zip)
PHONE(S): Home _____	
Work _____ Email Address: _____	
Have you ever worked for the State of Texas? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which agency?	
Do you have any relatives that work for the State of Texas? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list name(s) and relationship(s) and agency name	
Do you have any relatives on the Internship Subcommittee or the Executive Committee of the Environmental & Natural Resources Law Section (ENRLS) of the State Bar of Texas? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list name(s) and relationship(s) and agency name	
U.S. Military Service? <input type="checkbox"/> Yes <input type="checkbox"/> No Dates: from _____ to _____	
Have you ever been or are you currently subject to any disciplinary action by any institution or entity including but not limited to any educational institution or law enforcement agency? If so, please describe: <input type="checkbox"/> Yes <input type="checkbox"/> No	

EDUCATION									
COLLEGES OR UNIVERSITIES (Name and location)	Dates Attended				Number of Semester Hours Completed	Graduated		Degrees Received (B.A., etc.)	Major Field of Study
	From		To			Yes	No		
	Mo.	Yr.	Mo.	Yr.					

Are you currently a: Full Time or a Part Time Student?

Are you planning to return to school on a full-time basis the coming Fall Semester: Yes No

Current Licenses/Certifications/Registrations (indicate types and dates received):

EMPLOYMENT RECORD

Please indicate employment history. Start with present or most recent position and work back.

Employer:	Type of Business:
Mailing Address:	Immediate Supervisor:
City, State and Zip:	Phone No.:

Starting Date		Leaving Date		Position Title
Mo.	Yr.	Mo.	Yr.	

Full Time Part Time Summer Temp./Project _____ Average number of hours worked per week if part time.

Briefly describe your duties and responsibilities:

Reason for leaving:

Employer:	Type of Business:
Mailing Address:	Immediate Supervisor:
City, State and Zip:	Phone No.:

Starting Date		Leaving Date		Position Title
Mo.	Yr.	Mo.	Yr.	

Full Time Part Time Summer Temp./Project _____ Average number of hours worked per week if part time.

Briefly describe your duties and responsibilities:

Reason for leaving:

Employer:	Type of Business:
Mailing Address:	Immediate Supervisor:
City, State and Zip:	Phone No.:

Starting Date		Leaving Date		Position Title
Mo.	Yr.	Mo.	Yr.	

Full Time Part Time Summer Temp./Project _____ Average number of hours worked per week if part time.

Briefly describe your duties and responsibilities:

Reason for leaving:

OTHER LIFE AND WORK EXPERIENCES

Please describe any other relevant life and work experiences:

STATEMENT OF INTEREST

Describe your motivation for applying and what you expect to gain from participating in this program, including but not limited to a description of your intent to pursue a career in environmental law (not to exceed one page).

COMMUNITY INVOLVEMENT

List all community involvement, offices/positions held or organizations created:

SCHOOL ACTIVITIES AND EXTRACURRICULAR ACTIVITIES

Please describe your school and extracurricular activities:

AFFIDAVIT

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY AND INDICATE YOUR UNDERSTANDING AND ACCEPTANCE BY SIGNING IN THE SPACE PROVIDED.

1. I certify that the information on each page of this application and on any attached documents is true and correct to the best of my knowledge and is given freely of my own will for the purpose of gaining employment with this agency.
2. I understand that any misstatement or omission of material facts or any false information given to obtain employment, promotion, or agency benefits shall be grounds for unfavorable consideration or dismissal from employment.
3. I certify that I am authorized by law to work in the U.S. I understand that as a condition of employment, I am required to provide legal proof of authorization to work in the U.S.
4. I understand that some state agencies will check with the Texas Department of Public Safety and/or the Federal Bureau of Investigation for any criminal history in accordance with applicable statutes.
5. I authorize ENRLS to contact my current/former employers and my educational institution(s) to verify the information contained on this application and authorize my current/former employers and my educational institution(s) to release to ENRLS any information in their possession pertaining to me. A copy of this release will be as valid as the original.
6. I do hereby authorize the Registrar's Office to release my transcript to the Environmental & Natural Resources Law Section of the State Bar of Texas.
7. If selected for an internship position, I hereby grant permission irrevocably and in perpetuity to the Section to use, adapt, reproduce, distribute, display any information (except personal or financial information) provided by me to or authorized by me to be obtained by the Section (including but not limited to my name, photograph, likeness, or statements), in any media whatsoever, in connection with any promotional or marketing purposes of the Section, without compensation, unless required by law.

Applicant's Signature

Date