

**ENRLS Council Special Called Meeting Minutes – Thursday, April 1, 2021 – 11:30am**  
**GoToMeeting Videoconference; Dial-in: (866) 899-4679, Access Code: 755-498-685**

**I. Welcome and Introductions – David Klein.**

David Klein opened the meeting at 11:37am with roll call:

- a. ENRLS Council and Committee Co-Chairs Present via GoToMeeting Videoconference: David Klein, Nathan Block, Mike Dillinger, Erin Chancellor, Susan Maxwell, Kristen Fancher, Lisa Dyar, Aaron Vargas, Heather Palmer, Chris Schlag, Walt Shelton.
- b. ENRLS Council and Committee Co-Chairs Absent: Pete Wahl, Kimberly Kelley, Jon Bull, Buck Benson, Ty’Meka Reeves-Sobers, Amber Ahmed, Paul Sarahan, Ashleigh Acevedo, Steve McMillen, Greg Ellis, Mary Mendoza.

**II. Discuss, Consider, and Take Action on the Climate Change Symposium – Nathan Block.**

Block updated the Council on the Symposium status. To make the schedule work for an event in April 2022, a call for papers needs to be made soon in order to have paper submissions coming in this fall.

Special Edition of the Texas Environmental Law Journal (TELJ).

To round out a budget for the symposium, the Council may need to cover costs associated with a special edition (i.e., a third issue) of the TELJ. Acevedo and Block estimate that \$6k would cover this but will evaluate further whether a special edition is necessary.

Income.

*Registration fees:* Without a registration fee, the Council will need to raise ~\$40k to make the event revenue neutral. Proposal to charge \$75 for the symposium with CLE credit or \$50 for the symposium without CLE credit. CLE credit still needs to be approved. If 50 attendees opt for CLE and 50 attendees do not, the event would generate \$6,250 to offset costs. If capacity for the event is reached and 100 attendees opt for CLE and 100 attendees do not, the event would generate \$12,500.

*Sponsorship levels:* Proposal for the following sponsorship levels:

Organizing Sponsor: \$5k sponsorship fee, up to 5 free registrations, billing on the program.

Sponsors: \$2,500 sponsorship fee, up to 3 free registrations, billing on the program.

Contributors: <\$2500, billing under “Contributors” on the program.



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Venue quotes.

All of the cost proposals and budget assumptions are based on a max of 200, in-person attendees. The cost of parking is not included and would be left to the individual attendees.

1. *UT Club* – Have received a partial quote.

2. *Headliners Club* – Seeking a quote.

3. *Hotel option* – Seeking a quote.

4. *Bob Bullock Texas State History Museum* – Full quote:

a. Room costs:

i. Thursday: Conference Day

1. Austin Room, 9:00am-5:00pm \$1,800.00

2. Texas Spirit Theater, 12:00pm-4:00pm \$1,920.00

ii. Conference Set Up/Tear Down

1. Austin Room (Wednesday & Friday) \$1,800.00

iii. Optional AV\* \$750.00

*Note: AV included in the Texas Spirit Theater cost, but additional may be needed for Austin Room.*

iv. Venue subtotal **\$6,270.00**

b. Catering – Rosemary’s Catering:

i. Includes:

1. Breakfast buffet;
2. Lunch buffet;
3. All day beverage station;
4. Standard Chinaware, silverware, flatware, glassware, linen napkins;
5. One-hour beer and wine cocktails reception to include bartenders, glassware, ice, bar napkins, straws, etc.;
6. Tables, chairs, and linens for 200 people;
7. Options to add on stage and risers; and
8. Banquet captain and all servers including setup and teardown.

ii. Catering subtotal **\$21,245.00**

c. Special edition of TELJ (estimated) **\$6,000.00**

d. Advertising/PR/other production costs **\$2,500.00**

e. Baseline budget **\$36,015.00**

f. Webcast/IT (optional estimate with sufficient fundraising) **\$10,000.00**

g. **Target budget** **\$46,015.00**

Fancher moved for Block to proceed with the call for papers and table the venue discussion for the Q2 Council meeting. Palmer seconded the motion. The motion passed unanimously.





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**III. Open Forum.**

Klein announced that the ENRLS Social Media Committee has created LinkedIn and Twitter accounts, and the Committee plans to roll out the Section's Social Media initiative to the membership in the next week.

**IV. Adjourn.**

Block moved to adjourn the Special Called meeting. Maxwell seconded the motion. The motion passed unanimously, and the meeting adjourned at 12:17pm.

